

**Government of India**  
**Ministry of Ayush**

**Vacancy circular**

Ministry of Ayush invites application from the eligible candidates for the CENTRAL PROGRAMME MANAGEMENT UNIT” (CPMU) for Central Sector Scheme of Skill Development under Champion Services Sector Scheme for Medical Value Travel on contractual basis initially for a period upto 31.03.2022. Interested candidates are requested to send their application in the prescribed format (**Annexure-I**) up to 5:30 pm, 10.11.2021. Applications received after the last date will not be entertained.

2. The details of Age limit, Educational Qualifications, Experience required are as follows:

S.No.	Name of the post	No. of Posts	Monthly remuneration (In Rs.)	Age limit	Qualification
1.	Senior Program Manager (Technical)	01	75000/-	Not exceeding 50 years on the date of advertisement in the news paper	Post-Graduation in any of Ayurveda, Siddha, Unani and Homoeopathy system from an institution/ university recognized under IMCC Act, 1970 / HCC Act, 1973 and have enrolled in the State Register for ISM / Homeopathy. <b>Desirable:</b> i. Having experience of working in Healthcare Sector Skill Council or Directorate General of Educational Training for 2 years ii. Having experience of working State

					Department/ Ministry/ Research Councils/ Public Sector Undertakings for 2 years.
2.	Junior Program Manager (Technical)	02	50000/-	Not exceeding 50 years on the date of advertisement in the news paper	<p><b>Essential Qualification:</b> Graduation in any of Ayurveda, Siddha, Unani and Homeopathy system from an institution/ university recognized under IMCC Act, 1970 / HCC Act, 1973 and have enrolled in the State Register for ISM / Homoeopathy.</p> <p><b>Desirable:</b> Having experience of working in any State department/ Ministry/ Research Councils/ Public Sector Undertakings for 3 years.</p>
3.	Program Manager (Administrative)	02	50000/-	Not exceeding 50 years on the date of advertisement in the news paper	<p><b>Essential Qualification:</b> MBA (HR/foreign trade/tourism/International business)</p> <p><b>Desirable:</b> Having experience of working in any State department/ Ministry / Research Councils/ Public Sector Undertakings for 2 years in</p>

					this respective field of specialization.
4.	Data Assistant	01	20000/-	Not exceeding 40 years on the date of advertisement in the news paper	<p><b>Essential Qualification:</b></p> <ul style="list-style-type: none"> <li>i. Graduation from recognized institute or University with sound knowledge of Computer Application/ IT.</li> <li>ii. Knowledge of MS Office, MS Word, MS Power Point and MS Excel and other computer applications.</li> <li>iii. Having good typing speed i.e. 35 words per minute in English and 30 words per minute in Hindi</li> </ul>
5.	Multi-Tasking Staff (MTS)	01	16000/-	Not exceeding 40 years on the date of advertisement in the news paper	<p><b>Qualification:</b> 10+2 or equivalent from a recognized board</p>

**N.B.** The remuneration will be reviewed periodically in consultation with IFD as per the scheme guideline. TDS and other taxes will be levied as applicable.

**3) Status of Engagement:** Contract basis.

**4) TA/DA Entitlements for Programme Management Staff on Tour:** As per Government of India Rules.

**5) Leave:**

Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed. In case of excess leave remuneration would be deducted on pro-rata basis;

**6) Allowance (s):**

Except TA/DA on tour as applicable, no transport, mobile, medical or any other kind of allowance shall be admissible.

**7) Detailed Terms of Reference (ToR) of the Post (s) is/are as follows:**

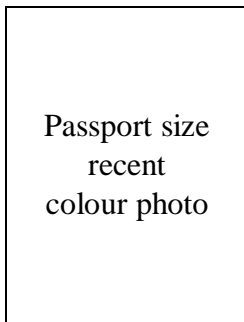
**Responsibilities:**

- i. Overall coordination/ monitoring of the Scheme including Technical, Administrative and Financial aspects.
  - ii. Evaluation of the proposals submitted by the Investors/ Institutions.
  - iii. Matters related to Service Export cell.
  - iv. Liaising with Department of Commerce,
  - v. To coordinate & liaison and brief the officers of M/o AYUSH on successes, problems and issues on implementation of the Scheme;
  - vi. To analyse, issues and submit reports (including action points as per requirements) on status of the Scheme;
  - vii. To call Project Appraisal Committee (PAC) and Project Sanctioning Committee (PSC) meetings periodically.
  - viii. Any other work assigned by Senior Officers time to time.
- 8)** Ministry reserves the right to cancel any/all post at any time without citing any reasons for it.

**9).** Application completed in all aspects may be sent to:  
**Assistant Advisor (SK), Champion Services Sector Scheme, Room No. 8, AYUSH Bhawan, B Block, GPO Complex, INA, New Delhi – 110023**

**Annexure-I**

**APPLICATION FORM**



- i. Name of the post applied for: .....
- ii. Name of the candidate: .....
- iii. Address for communication with mobile number & e-mail:  
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.....  
.....
- iv. Date of birth and age on the date of advertisement in News Paper.....
- v. Educational qualifications (attach self-attested copies)

Sr. No	Qualification	Board/ University	Year of Passing	Max. Marks	Marks obtained	% age

vi. Details of previous/ current employment: (attach self-attested copies)

Sr. No	Post held	Name of Organization/ Dept.	From	To	Nature of duties performed

vii. Typing speed in English..... and in Hindi..... ( **For Data Assistant only**)

viii. Any other relevant information:.....

Signature of applicant  
Date: