

Terms of Reference
Consultant-Public Health Planning & Evidence (RRC-NE)

Name of Division	Public Health Planning & Evidence, RRCNE
Reporting to	Director, RRC-NE, Guwahati, Assam
Name of Position	Consultant, Public Health Planning & Evidence
Number of position	Three
Location	RRCNE, Guwahati

NHSRC is seeking applications from eligible candidates for three positions of Consultant, Public Health Planning & Evidence for its branch office – Regional Resource Centre for North Eastern States (RRC-NE) at Guwahati, Assam.

Background

National Health Mission (NHM) is the umbrella programme of the Ministry of Health & Family Welfare, Government of India to assure universal access to equitable, affordable and quality health care which is accountable and at the same time responsive to the needs of the people and works towards reduction of child and maternal deaths as well as population stabilization, gender equity and demographic balance.

Objective

As Consultant, Public Health Planning & Evidence at regional level, the overall objective is to provide requisite technical support to build capacity for programme management in public health at the States and Districts level for implementation of NHM activities by the Eight (8) North Eastern States of India.

Scope of Work

Key Responsibilities

- S/he should be a team player.
- Facilitating implementation of NHM activities in the 8 NE States
- Assist the Director / Senior Consultant (PHP&E), RRC-NE on situational analysis of the health sector in the 8 NE States
- Assist in formulation of State Plans for NHM in the assigned states/ districts based on the findings of facility surveys conducted along with other components/sub-components of the Planning processes in the respective areas.
- Monitor implementation of various programmes under NHM.
- Undertake studies / surveys / operational research on the health issues of the North Eastern region.
- Assist the Director / Senior Consultant (PHP&E), RRC-NE in identification of technical assistance needs of different states to accelerate implementation of State Plans for NHM
- Provide technical assistance to State Programme Management Unit as necessary and conduct supportive supervision of programme implementation.
- Identify low performing indicators in Aspirational Districts of the 8 NE States and facilitate roll out of phase wise plans for uplift of Health & Nutrition indicators to improve their performance.
- Assist the Director / Senior Consultant (PHP&E), RRC-NE in appraisal of reports/plans related to various topics / issues of Health Systems Strengthening from time to time
- Support generation and synthesis of evidence on components of health systems strengthening from field visits & multiple technical data sources
- Undertake such other assignments, which may be assigned from time to time by MoH&FW- GOI, Executive Director - NHSRC, Director – RRCNE and State Govt. authorities.

Output

Timely accomplishment of task and responsibilities and regular reporting to the Director, RRCNE at the end of every month

Qualifications and experience

- A Medical Graduate (MBBS), Dental Graduate (BDS), AYUSH Graduate and BSc Nursing with Post Graduate Degree / Diploma in Preventive and Social Medicine, Public Health, Community Health or Community Nursing.
- A minimum of 2 (Two) years post qualification experience is essential for Medical Graduates (MBBS) and a minimum of 3 (Three) years post qualification experience is essential for non – MBBS (BDS, AYUSH & BSc Nursing) graduates in Health Systems Research or in Planning and Implementation of service delivery. Previous work experience at the National/State / Districts level will be an advantage.
- Published work in the area of health systems or public health is preferable.
- Demonstrated experience in planning and strategy development with policy and / or demonstrated experience in operationalizing health programme at field level / working in strengthening district level health systems.
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point; any other computerized statistical/analytical package is highly desirable.
- Good oral presentation and writing skills.
- Demonstrated managerial skills and be able to lead a team.

Travel and subsistence:

The Consultant should be ready to travel extensively to State/District/Block/village levels. All travels must be authorized in advance by Director, RRCNE. The Consultant shall be reimbursed for travel as per NHSRC rules.

Reporting Requirements:

The Consultant will submit monthly/applicable updated report to the Director, RRCNE.

Workstation:

The workstation of Consultant is at RRC, NE, Guwahati. However, he/she may be required to be relocated at any of the stations in any NE States on requirement of organization.

Consultancy Period

Initially, it will be till 31st March, The first 3 months will be on probation. Subject to satisfactory performance, the consultancy will continue for the full one year. The consultancy can be terminated by either part giving a notice of one month in writing.

Consultancy fees

The Consultant will be paid a consolidated monthly fees as per NHSRC HR policy (within Rs.60, 000/- to Rs. 1, 20,000/-). The Consultant shall not be entitled to any other benefits, payments, subsidy, compensation or pension, except as expressly provided in the consultancy agreement. The consultant shall not be exempt from taxation and shall not be entitled to reimbursement of any taxes which may be levied as per existing rules on the remuneration received.

** Fee offered within the band will be commensurate qualification and experience.*

Age Limit: Not above 45 years (as on last date of receiving of applications).

Candidates selected in this interview could be considered for other vacant positions at NHSRC requiring similar skill sets and at appropriate level.

To Apply: Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC/RRCNE website and email the duly filled application form to rrcne.recruitment@gmail.com by **10th January 2021**. Applications submitted in other format will not be accepted.

Please ensure to mention post applied for on the application form, without which the application form will not be accepted.